

COMMUNITY CHAMPION OF THE YEAR

ENTRY FORM & CRITERIA



Award Thanks to:



● APPLICANT DETAILS:

Name of Organisation or Group:

Contact Person:

Physical Address:

Phone:

Email:

Website (if applicable):

Are you a subsidiary, branch, club, or section of a larger organisation? YES / NO

How long has your Organisation or Group been operating?

Number of Paid Staff (if any):

Number of Volunteers:

● THE AWARD:

COMMUNITY CHAMPION AWARD is a **JUDGED** award and is open to any not-for-profit organization or group that has made significant contributions to their community through dedication, passion, and selflessness.

● APPLICATION PROCESS:

Community Champion Judging Criteria: This award will go to the organisation or group that best demonstrates outstanding community impact through advocacy, support of marginalized groups, and fostering inclusivity.

Overview - (Up to 750 Words) Review the detailed judging criteria below and tell us what makes your organisation or individual outstanding in the Community Champion Category.

In your overview, please include the following:

- An introduction to your organization or group;
- A link to your website (if applicable) and contact information inclusive of an email address;
- The organization or groups ethics, aim, and objectives inclusive of your approach to social causes;
- Demonstrate what sets your organization or group apart, your drivers, successes, and your vision;

This award is proudly sponsored by  Waihi & Waihi Beach

Judging Criteria

- **Community Impact:** Demonstrate significant positive impact on the local community, with quantifiable outcomes and benefits.
- **Reach and Inclusivity:** Extent of service to individuals or groups, and the inclusivity and diversity of the organisation or groups overall mission and/or goals.
- **Innovation and Creativity:** How the organisation or group has introduced innovative creative problem-solving approaches to addressing community needs.
- **Collaboration and Partnerships:** Demonstrate effective partnerships with other organizations and and/or successful joint initiatives with other organisations outside their own.
- **Sustainability and Long-term Impact:** Demonstrate a commitment to sustainable practices in operations and plans for long-term growth and impact in their community.
- **Leadership and Governance:** Demonstrate strength and effectiveness of leadership, along with accountability and transparency in governance.
- **Community Involvement and Advocacy:** Active engagement of the community in the organization's activities and advocacy efforts, directly engaging with their projects or initiatives.
- **Measurable Outcomes:** Clear metrics for success and well-documented achievements will be key factors in the judging process.

PLEASE ALSO INCLUDE IN YOUR APPLICATION:

- **Biography:** A short paragraph describing your organization or group that can be used at the awards presentation evening.
- **Photographs:** Five to ten high resolution photos (300dpi .jpg) of your organization or activities to be used in a presentation at the awards evening.
- **Logo:** A high resolution logo (300dpi .jpg or .png).

Please add any documents or information to your entry that you think may help during the judging process.

If you have any queries regarding your entry or the submission process, please email matt@waihibeach.co.nz for assistance and more information.

● HOW TO SUBMIT YOUR ENTRY:

- **Email:** Save all documents as a ZIP file and email to matt@waihibeach.co.nz
- **Post:** Post your entry in an A4-sized envelope to Katikati & Waihi Beach Community Business Awards, 26 Wilson Road, Waihi Beach 3611.
- **Hand Deliver:** Drop off your entry in an A4-sized envelope to Katikati & Waihi Beach Community Business Awards at the following locations:
 - **Katikati** - The Arts Junction, 36 Main Road, Katikati.
 - **Waihi Beach** - Information Centre, 26 Wilson Road, Waihi Beach.

If **posted** or **hand delivered** please include an extra blank A4 self-addressed envelope with your entry if you wish to have these documents returned to you. Any entries not returned will be destroyed at the conclusion of the awards process.

PLEASE NOTE: Our core judging panel will review all entries on a completely confidential basis. During this process, the Judges will visit each entrant at their site of operation to discuss their entry.

● **Submissions Timeline:**

- Submissions Open - **27th May**
- Submissions Close - **1 July**
- Judging Commences - **2 July to 23 August**
- Awards Night - **3rd October**

● **Entry Terms & Conditions:**

- Any sole proprietor, partnership, incorporated society, limited liability company, educational institution, local or central government organisation, charitable or not-for-profit organisation, with its principal place of business based in, and trading in Katikati and/or Waihi Beach is eligible to enter.
- An organisation that is part of a larger national or international organisation or franchise, must be able to demonstrate that it operates as a separate business unit.
- Applicants must disclose any issues that may compromise the integrity of the awards or cause their organisation to discontinue in the next year. These issues may include legal action, law changes, possible loss of funding or other risks.
- All entrants must agree to take part in publicity, as part of the awards programme.
- All entrants must agree to be visited by Judges.
- All entrants are encouraged to attend the awards evening on October 3rd, 2024.
- Entrants may use consultants or other outside assistance, to help them prepare entries.
- All awards entry documentation and official entry forms are treated as confidential.
- Applicants are not expected to provide or reveal proprietary information regarding products, processes, or services.
- Information regarding successful strategies or innovations may be released only after written approval from the entrant.
- The Awards Convenor and sponsors have no input or involvement in the judging process. This is handled wholly by the panel of independent judges.
- Judges will not judge any organisation where a conflict of interest arises.
- Decision of the judges is final, and no correspondence will be entered into.
- There is no cost to participate as an entrant.

By entering these awards, you are consenting to agree to the above conditions.

● **Declaration of Entry:**

Declaration: I declare, as an entrant in the Katikati & Waihi Beach Community Business Awards 2024, that I agree to accept and comply with all terms and conditions of the awards and that I have disclosed any issues that may compromise the integrity of the awards or cause the organisation to discontinue in the next year (12 months). Such issues may include potential legal action, law changes, cash flow difficulties, insolvency, and possible loss of funding affecting it's continued operation, or other risks.

Authorised Signatory NAME: _____

Authorised Signatory SIGNATURE: _____

Date: _____

Entries must be received by 5pm on 1 July 2024.